

MONTROSE CITY COUNCIL MEETING
UN-APPROVED MINUTES –November 12th, 2024

On **November 12th, 2024**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6pm. **Roll Call:** Council members: Vogel, Binder and Scheff were present. Maintenance Hanisch present. Finance Officer Siemonsma present. City Residents Present. Quorum present. Rules of Decorum stated by Painter.

Action 24-172

Moved by council Binder, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 24-173

Moved by council Binder, seconded by council Scheff for approval of the October 8th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

City Bar Sale updates provided by FO from Nick Thompson with RedDoor Realty. There has been 1 showing recently, the marketing tool is working well as there has been several interested parties that have come forward. The online traffic is good and other bar owners have been notified in other towns. The current asking price is \$107,000.

The council discussed a fence ORD violation on property 212 S 1st Ave. The violation details the height of the fence and the style that is permitted to Montrose. Homeowners did come to the city prior to the replacement of the fence to ask about the process. The FO gave the property owners a brochure with all the city ordinance guidelines. The city council members asked the homeowners to adjust the height of the fence to meet requirements and the homeowners stated that their intention was to bring in dirt to level out the yard and build up the elevation on the outside of the fence to bring it up to the height requirement of 6ft. The council team was ok with this option as long as the surrounding neighbors were notified by the homeowners of the proposal for neighboring water drainage purposes. Since a building permit was not given out by the FO due to the project being a replacement project, and the current ordinance not being detailed enough to address specific split rail styles, the council agreed to accept the fence style and asked the homeowners to follow the height restriction of 6 feet.

Action 24-174

Moved by council Vogel, seconded by council Binder, for approval to accept the Fence Style on property 212 S 1st Ave as is, pending the height of the fence to be 6 feet following city ordinance guidelines and the surrounding neighbors be notified by the homeowners of the dirt being brought in changing the ground elevation for possible water drainage purposes. **Roll Call:** All favored no opposition. Motion carried.

Action 24-175

Moved by council Scheff, seconded by council Binder, for approval to move hearing of those present up on the agenda. **Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: BJ Steifvater was present to give updates on the current ambulance-funding situation with McCook County EMS and the County Commissioners. FO and BJ explained some of the obstacles at the state level surrounding ambulance funding. FO called 6 counties within SD to get a feel for how ambulance services are being run and how they are being funded. The results shared a commonality in that counties are not required to fund ambulance services by the state of SD. Cities that do not have hospitals are burdened financially along with counties to figure out a solution for their citizens. McCook County has budgeted for an ambulance service for several years and has budgeted for this service to continue into 2025. With rising ambulance costs on the horizon, the county will either have to make budgetary changes in the future or apply for an OPT OUT for the ambulance service to keep it going. 4 Cities within McCook county have agreed to help fund the ambulance to make up for a missed OPT OUT by the county for 2025. The payment and written agreement details will be changed and finalized in a future meeting before December 31st 2024.

OLD BUSINESS:

City Punch list reviewed by council.

The Montrose Area Foundation wishes to present a monetary gift to be used on restroom partitions within a city building to assist the city in upgrading and maintaining facilities. This presentation is going to be December 7th at the Legion in Montrose. The council discussed the softball and baseball partitions to be replaced and all options and pricing from estimates from Partitions Plus out of Iowa. The donation from the Montrose Area Foundation will replace the wooden partitions in the restrooms at the softball field. The baseball field restrooms will be converted into single use restrooms, eliminating the need for partitions as the building is being upgraded.

Action 24-176

Moved by council Binder, seconded by council Scheff, for approval to purchase partitions from Partitions Plus for the Softball Field restrooms in the amount listed within the price bid. **Roll Call:** All favored no opposition. Motion carried.

Security shutters bid was provided by FO for future improvement ideas for the softball and baseball building concession windows. This bid will be filed in office when council is ready to consider this option.

Action 24-177

Moved by council Vogel, seconded by council Scheff, for approval to purchase an 8-foot diving board with a steel diving stand and handrails in the amount of \$5,314 plus shipping costs from the pool donation fund for the community. **Roll Call:** All favored no opposition. Motion carried.

Action 24-178

Moved by council Vogel, seconded by council Scheff, for approval to hire Michael's Fence to replace the north damaged pool fence/gate with a larger double swing gate with the excess pool budget fund for 2024, in the amount of \$1,770. **Roll Call:** All favored no opposition. Motion carried.

Softball Field scoreboard installation plans will be discussed in future meetings.

NEW BUSINESS:

Sheriff Reports reviewed.

Council Vogel and Council Hanisch attended an Economic Development meeting in SF earlier this month. Montrose has an opportunity to join the Sioux Metro Growth Alliance for \$125 membership fee a year to be able to network with other communities and receive help with future growth opportunities for the City of Montrose. This option will be discussed in future meetings.

Girl Scouts leader came forward for Montrose, Salem and Canistota and asked to use the community center on a regular basis to host their meetings. The council agreed at no cost.

DEPARTMENT REPORTS

Maintenance Supervisor Hanisch gave an update regarding streets: during the sewer infrastructure project, Halme Construction repaired a road on Church Avenue in the winter months and the road settled and sank. Halme Co. agreed to pay for the repairs needed in this area. Montrose will be putting this project on the docket for the 2025 street repair list and Halme Co. will reimburse the city for the repairs done in that area.

Hanisch discussed the need for an aerator system by windmill for pond #1 to keep the sludge down to save money on chemicals in the future. This will be discussed again in the spring for a decision.

Team-Labs Chemical pricing sheet was presented by Hanisch to the council for 2025 sewer pond maintenance needs. The council agreed to the need and the sewer budget was reviewed. These chemicals will be purchased in the spring of 2025 for sewer pond maintenance.

Hanisch is picking up the new snow blade to prepare for winter snow removal.

Hanisch is now certified to spray for weeds for the city in preparation for 2025.

Finance Siemonsma stated that the DANR is requiring letters to be sent out to citizens who have lead pipes in their service lines and have provided letter templates to the 10 citizens in Montrose and 17 others with unknown service lines. A series of letters will be sent to citizens regarding lead service lines due to DANR requirements moving forward.

Action 24-179

Moved by council Vogel, seconded by council Scheff, for approval of the next lease agreement with the Hoiten office space rental.

Roll Call: All favored no opposition. Motion carried.

Action 24-180

Moved by council Vogel, seconded by council Scheff, for approval of an updated Internal Control Policy Resolution #2024-008 per financial auditor's request. **Roll Call:** All favored no opposition. Motion carried.

FO updated the council on the funds requested from FEMA for damages that occurred during the June 2024 Flood disaster. So far, the FO is working with FEMA to request around \$135,000 in damages. 75% of reimbursement will come from the federal level, 15% of reimbursement will come from the state level and 10% will be the City's responsibility.

The City of Montrose received \$19,806 from the insurance claim with the SDPAA for the June Flood. Funds will be used according to council discretion.

FO reached out to 5 insurance companies who offered to check into municipal property insurance policies for competitive rates for Montrose. All 5 companies denied coverage for the City of Montrose due to the flood zones and the liability risks that come along with Municipality coverage. FO reviewed the property insurance policy and premiums with the council and explained the cost of the premium breakdown with the SDPAA stated value premium options and replacement cost premium options. The FO gave the council a 1 page breakdown of building and content values for review and possible adjustment. The council wanted to make changes to the exercise equipment premium, the Grader, the water tower antenna, the blue chevy truck, and the copier machine. The FO will contact the SDPAA for needed changes to these items.

Action 24-181

Moved by council Binder, seconded by council Vogel, for approval remove the SDPAA insurance coverage for the exercise equipment west of the pool, remove the grader, remove the antenna on top of the water tower, drop the chevy truck comp/collision premium down to liability and drop the office copier machine coverage from \$5,100 to \$1,630 in relation to the lease agreement in place with A&B business. **Roll Call:** All favored no opposition. Motion carried.

Action 24-182

Moved by council Binder, seconded by council Vogel to accept the 2025 Humane Society Contract Agreement. **Roll Call:** All favored no opposition. Motion carried.

FO was assigned to reach out to the fire department regarding maximum capacity limits for the community center with signage.

Action 24-183

Moved by council Vogel, seconded by council Scheff to transfer \$40,000 out of the General Proprietary Water Fund into the Water Fund Money Market for end of 2024 fiscal year. **Roll Call:** All favored no opposition. Motion carried.

End of month bank account balances reviewed by council.

NOVEMBER VOUCHERS:

PAID Between Meetings

29514e	FEDERAL TAX PAYMENT	10/11/24	\$1,387.97	Payroll Taxes
29515e	FEDERAL TAX PAYMENT	10/25/24	\$624.86	Payroll Taxes
29518e	FEDERAL TAX PAYMENT	11/8/24	\$672.12	Payroll Taxes
30457	ACE HARDWARE	10/9/24	\$11.97	Key Copies
00015e	CAMPSPOT	10/10/24	\$225.00	Camp Reservation Fees
00016e	CAMPSPOT	11/5/24	\$6.00	Reservation Fees for October
30465	FLIER, CALEB	10/30/24	\$108.91	UB Deposit Refund for Property
30459	JOSH HANISCH	10/25/24	\$509.68	Clothing Allowance; Fuel Reimbursement for SF Errand Run; Dump Run; Tire Repair Reimbursement
30460	MENARDS	10/25/24	\$304.23	Shop Supplies; Pulleys
30461	PREMIER CLEANING/LAWN, LLC	10/25/24	\$900.00	City Bar Cleaning for Sale
30462	SD 811	10/25/24	\$30.45	Locate Fees July-Sept. 2024
29519e	SD DOR	11/8/24	\$234.75	October Garbage Tax
30466	SDRS	11/4/24	\$795.18	October Reporting for Retirement
30463	THE SECURITY STATE BANK	10/25/24	\$1,621.35	Mailings; OFC supplies; Shop Needs; Streets Equip; Landfill charges; Community Center Tables/Chairs
30464	US BANK, N.A.	11/1/24	\$6,259.62	Loan: DW2; CW4

PAID at Council Meeting

30467	A&B BUSINESS	11/12/24	\$233.98	Monthly IT Service; Printer Contract
30468	ADDY DISPOSAL	11/12/24	\$3,029.00	Monthly Garbage Fee
30469	BADGER METER	11/12/24	\$60.70	Monthly cellular/network fees
30470	BANYON DATA SYSTEMS	11/12/24	\$1,680.00	Annual FA and Payroll Support
30471	CITY OF MONTROSE	11/12/24	\$6.86	Monthly UB Bill
30472	CITY OF SF	11/12/24	\$43.50	Water Sampling Requirements
30492	DELL RAPIDS LAW FIRM	11/12/24	\$88.00	Lawyer Fees
30473	EIE ELECTRIC, LLC.	11/12/24	\$826.67	Community Center Stove Wiring
30474	GOLDEN WEST	11/12/24	\$145.82	Monthly Office Phone Bill
30475	JOSH HANISCH	11/12/24	\$195.08	Maintenance Clothing Allowance 2024
30476	KINGBROOK RURAL WATER	11/12/24	\$4,450.50	Monthly Water Purchase-Usage
30477	MC&R POOLS	11/12/24	\$655.92	Acid Pump needed; Pool Pole needed
30478	MCCOOK CO. AUDITOR	11/12/24	\$1,570.84	Monthly Sheriff Fee
30479	MCCOOK CO. REGISTER OF DEEDS	11/12/24	\$5.00	City Bar Plat information for sale
30480	MIDAMERICAN ENERGY	11/12/24	\$55.21	Prior month Usage
30491	MONTROSE GAS PLUS	11/12/24	\$411.66	Fuel for City Equip-Pumps
30481	PFEIFER	11/12/24	\$25.17	Skid Nuts/bolts
30482	PRO APPLICATION AG SERVICES, LLC	11/12/24	\$500.00	Weed Spray Maintenance

30483	PUBLIC HEALTH LAB	11/12/24	\$148.00	Sewer Discharge Sample Fees
30484	RYANS REPAIR	11/12/24	\$125.00	Skid Loader Welding Repairs
30485	SDML WC-FUND	11/12/24	\$3,660.00	Worker's Comp Annual Renewal
30486	SHERWIN WILLIAMS	11/12/24	\$284.31	Baseball Building paint/supplies
30487	SOUTHEASTERN ELECTRIC COOP	11/12/24	\$2,430.25	Monthly Electric Bill
30488	STAN HOUSTON EQUIP	11/12/24	\$359.74	Pump Repairs
30489	STURDEVANTS	11/12/24	\$25.98	Orings, Ring Plier
30490	TELEPHONE SYSTEMS & SERVICE	11/12/24	\$129.00	Annual Support for Desktop phone
	TOTAL PAID:		\$34,838.28	

**Pay-
roll**

	Finance Officer		\$4,076.92	2 pay periods - October
	Office Admin		\$408.00	2 payperiods - October
	Seasonal Mowers		\$257.18	2 payperiods - October
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$2,594.50	2 pay periods - October
	TOTAL SALARIES:		\$7,436.60	
	GRAND TOTAL:		\$42,274.88	

Action 24-184

Moved by council Vogel, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting.
Roll Call: All favored no opposition. Motion carried.

Action 24-185

Moved by council Binder, seconded by council Scheff to enter into Executive Session at 8:36pm. **Roll Call:** All favored no opposition.
Motion carried.

Action 24-186

Moved by council Binder, seconded by council Scheff to Exit Executive Session at 9:12pm. **Roll Call:** All favored no opposition.
Motion carried.

Action 24-187

Moved by council Binder, seconded by council Vogel to **Adjourn** at 9:13pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: _____
Nicole Siemonsma
Finance Officer

City Mayor or Council President

Published once at the approximate cost of: _____
Publish Date: _____